

Minutes  
Health Practitioners' Monitoring Program  
Monitoring Program Committee  
January 26, 2018

- Call to Order:** A meeting of the HPMP Monitoring Program Committee was called to order at 9:15 am at the Department of Health Professions office, Perimeter Center, 2<sup>nd</sup> Floor Conference Center
- Presiding:** Bruce Overton, DDS, Committee Chair
- Members Present:** Bruce Overton, DDS  
David Boehm, LCSW  
John Beckner, Pharmacist  
Charles Williams, M.D.  
Jim Meyer, Citizen Member
- Others Present:** Lisa Hahn, Chief Deputy Director, DHP  
Joel Steinberg, M.D., Medical Director, VA HPMP  
Janet Knisely, Ph.D., Administrative Director VAHPMP  
Peggy Wood, Program Manager, DHP
- Disposition of Minutes:** The November, 2017 minutes were approved. With corrections. Motion made by Williams, seconded by Beckner, passed unanimously.
- The members of the Committee introduced themselves to the new member and first citizen member of the Committee, Jim Meyer
- Closed Session:** The Committee moved to convene in closed session at 9:50 to discuss one of the cases presented for certification. Motion by Williams, second by Beckner, passed unanimously.
- The Committee reconvened in open session at 10:00 motion by Boehm second by Beckner, passed unanimously
- New Business:** Director, David Brown joined the meeting and gave a brief update on activities at the General Assembly. Several bills will have direct impact on the agency and are being followed closely. The agency may be asked to conduct studies or provide comment on these bills.

Wood requested that those who volunteered to assist on the committee looking at reporting metrics approve a meeting date of either 2/12 or 2/13. Boehm and Williams agreed that 2/12 in the late afternoon would best suit their schedules. Wood will arrange the meeting and send Outlook invites.

The Committee moved to certify:

Request to Vacated stay: 4775

Dismissals due to ineligibility: 5145, 5307, 5321 and 5393

Dismissal due to Resignation: 5445 and 5453

Urgent dismissal: 5288

Motion was made by Boehm, seconded by Beckner, passed unanimously.

Dr. Williams suggested we should discontinue including license numbers on the MPC reports to protect participant anonymity. After a brief discussion a motion was made by Williams, second by Beckner, passed unanimously. Wood will make sure this revision is put in place for future reports.

**Closed Session:**

The Committee returned to closed session at 10:35.

**Open Session:**

The committee meeting resumed in open session at 10:56 a.m. Dr. Williams moved that the Committee certify that only public business matters lawfully exempted from open meeting requirements and only such public business matters as were identified in the motion for closed meeting were heard, discussed or considered during the closed meeting just concluded. Boehm seconded the motion and it passed unanimously.

In the closed session the committee drafted language to be added to the completion letter for #4444. Williams moved to accept the language and Beckner seconded the motion. The motion passed unanimously.

Motion was made to dismiss: 4876, 5284, 5292, 5332, and 5408. successfully complete 4444, 4564, 4573, 4580, 4581, 4586, 4589, 4598, and 5063. Participant # 5221 was reported as deceased. Beckner made the motion, second by Boehm. The motion passed unanimously.

**Report from VCUHS:**

Dr. Knisely was asked to provide a report on the cost to participants over the course of 5 yrs. of participation given no unusual circumstances such as special screens being required. She will report at the next Committee Meeting

The MOA between DHP and HPMP has been approved and is in the process of finalization. The MOA will continue the relationship with VCU-HS for 5 more years. Funding in the MOA will provide for marketing and efforts to obtain scholarship funding.

Dr. Knisely reported on administrative changes that have occurred at the Farley Center/Williamsburg Place, one of our primary treatment facilities. She is hoping this will not effect the program participants in a negative manner.

Dr. Knisely continues to advertise for another case manager position with no good response at this time.

**Adjournment:**

The meeting adjourned at 11:15 a.m.

**Next Meeting:**

The next scheduled meeting is March 16, 2018.

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Peggy Wood  
Recorder